

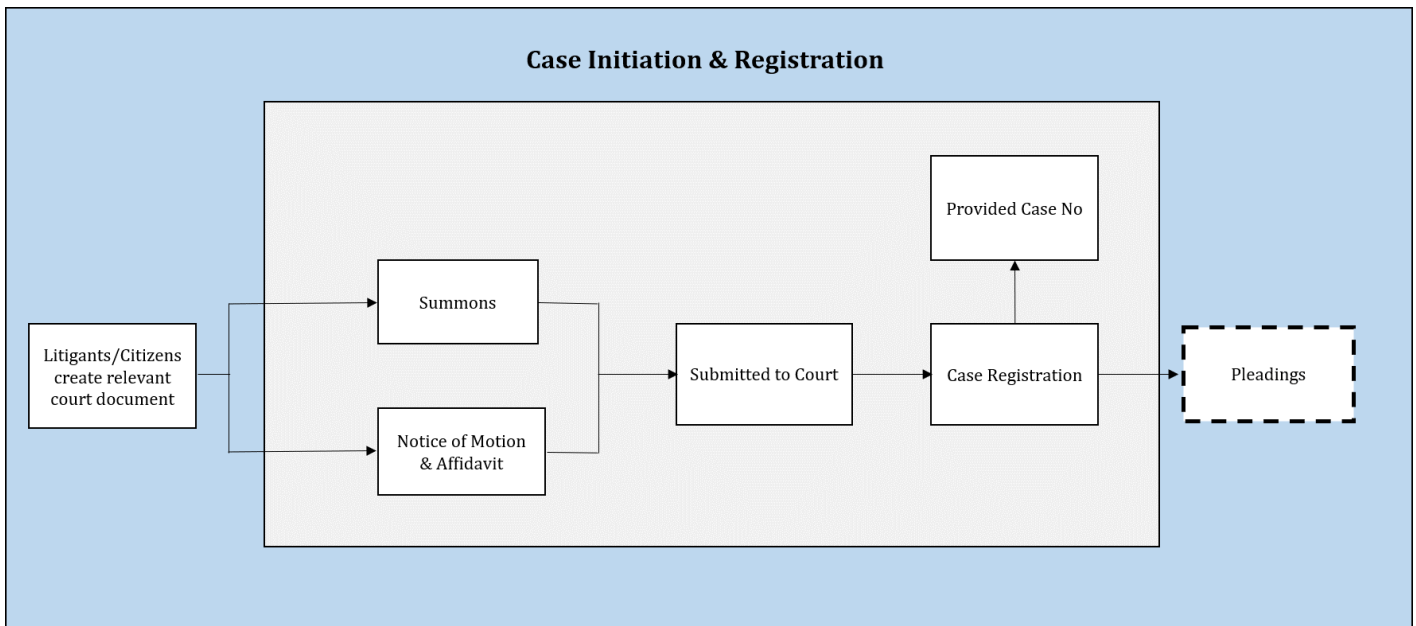
# Functional Key Process and Requirement

The business requirements will encompass the following business processes with its related sub-processes:

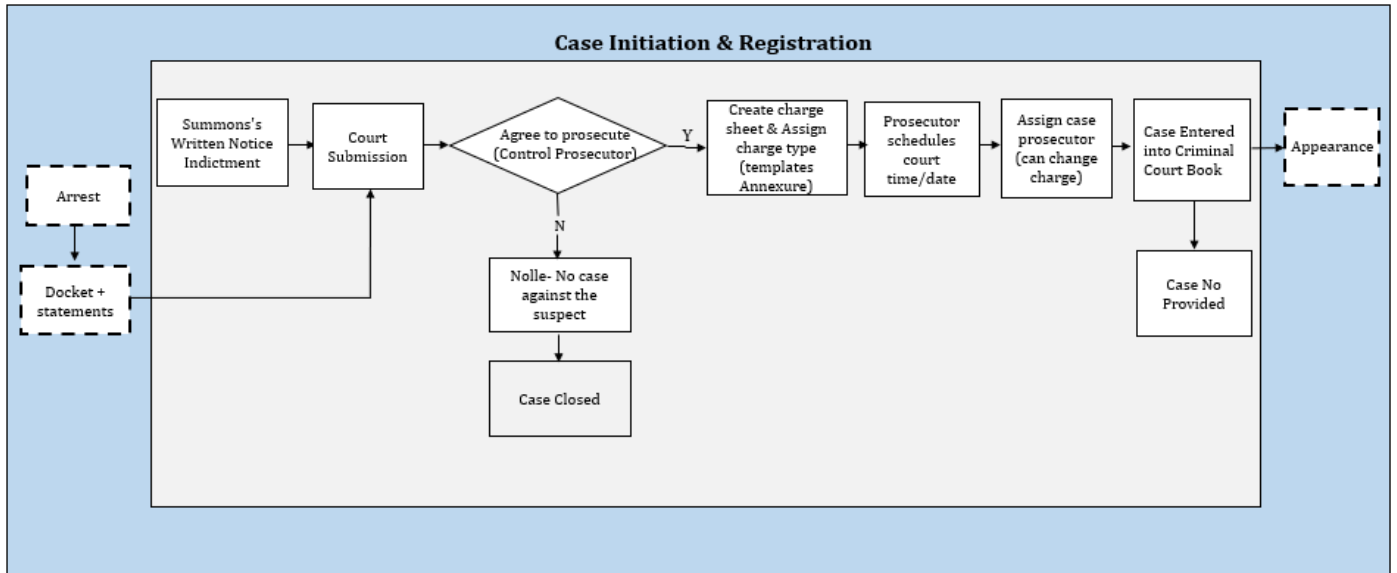
## Details of the Case Filing Process:

1. **Case Initiation and Registration** – This process comprises the submission of the initial documents by the applicant and the registration of a new case by the court.

### Process activities-



**Figure 1: Civil Case Initiation & Registration**

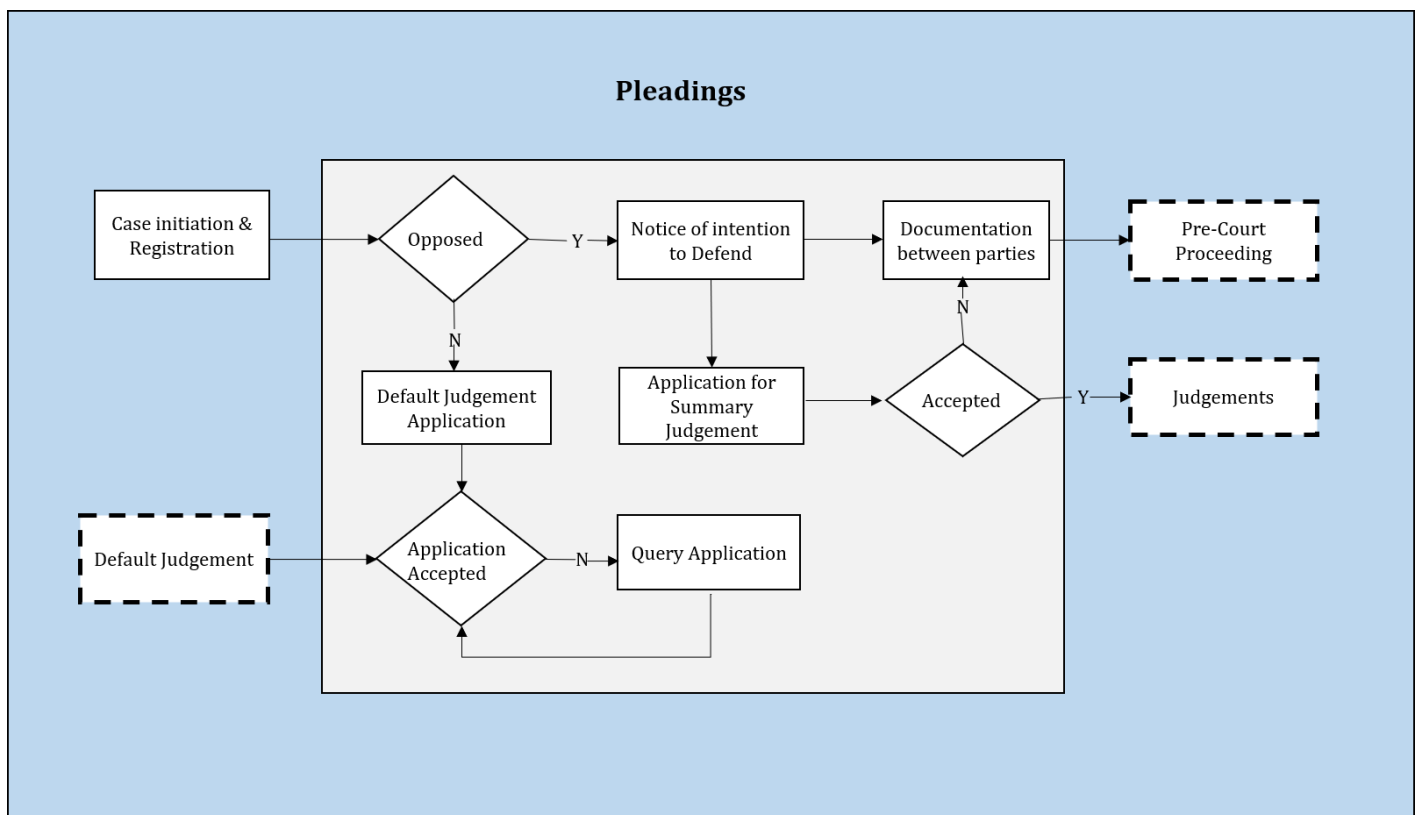


**Figure 2: Criminal Case Initiation & Registration**

**2. Pleadings** – This process comprises the exchange of documentation between the parties in dispute and the submission of said document to the court

**Civil Pleadings:**

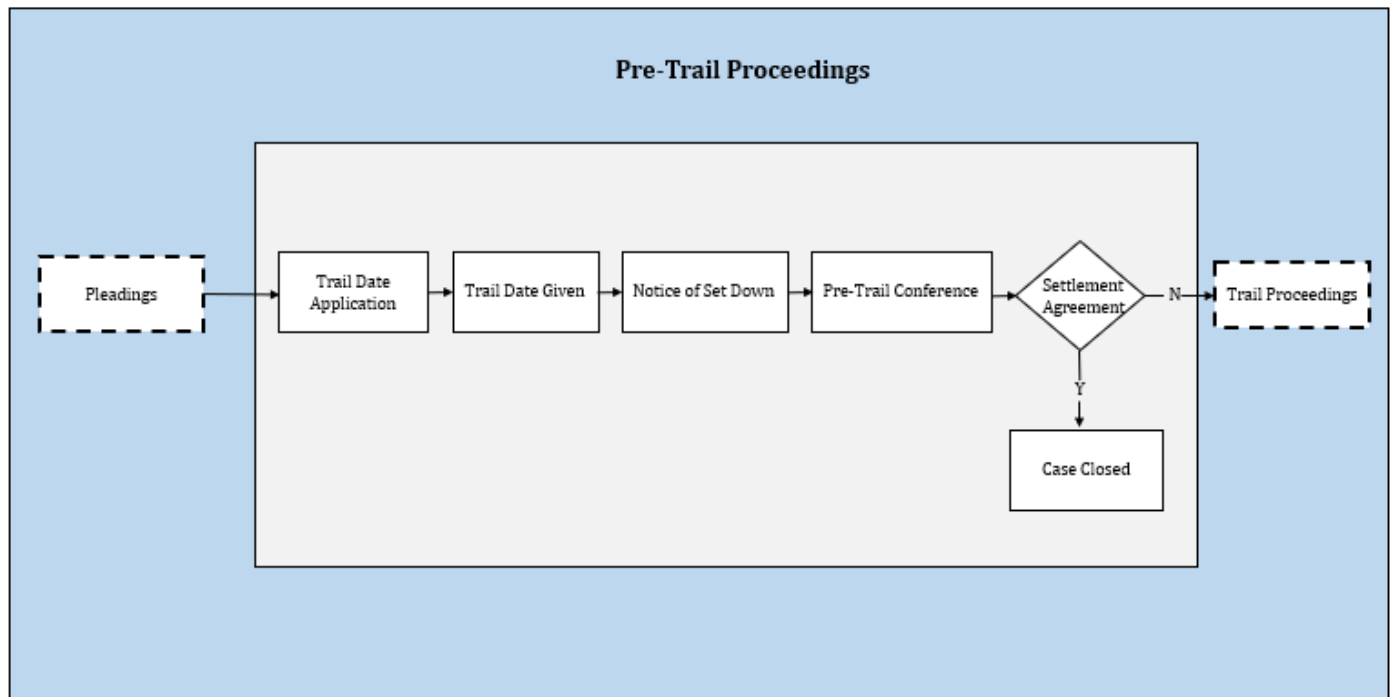
**Process activities-**



**Figure 3: Civil Pleadings Phase**

**3. Pre-Trial / Hearing Proceedings** – This process comprises all documentation submissions

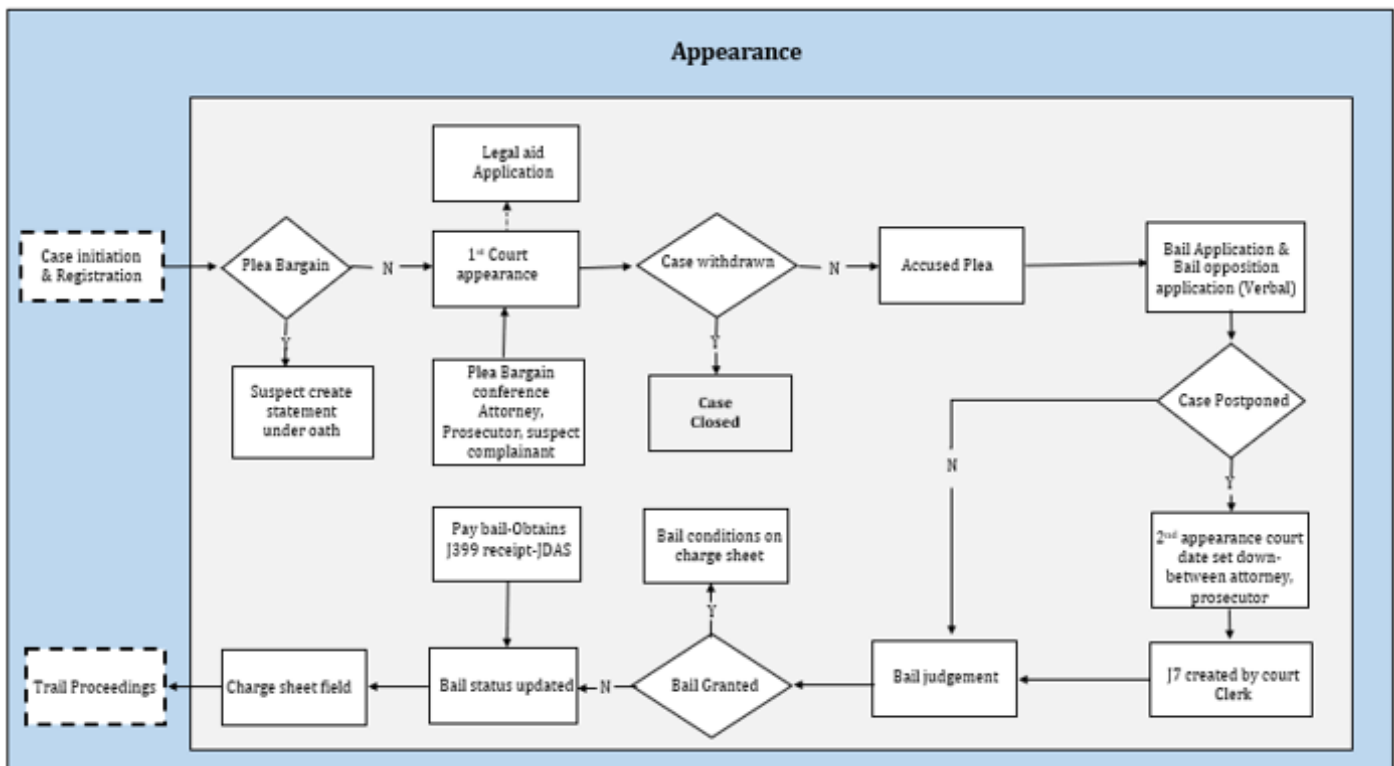
and actions which occur directly before the court proceedings.



**Figure 4: Civil Pre-Trial Proceedings**

#### **Pre-Trial / Hearing Proceedings or Criminal First Appearance:**

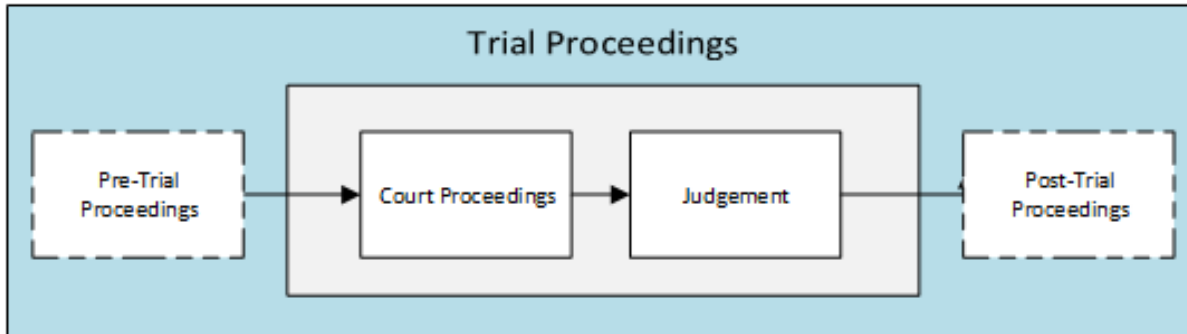
##### **Process activities-**



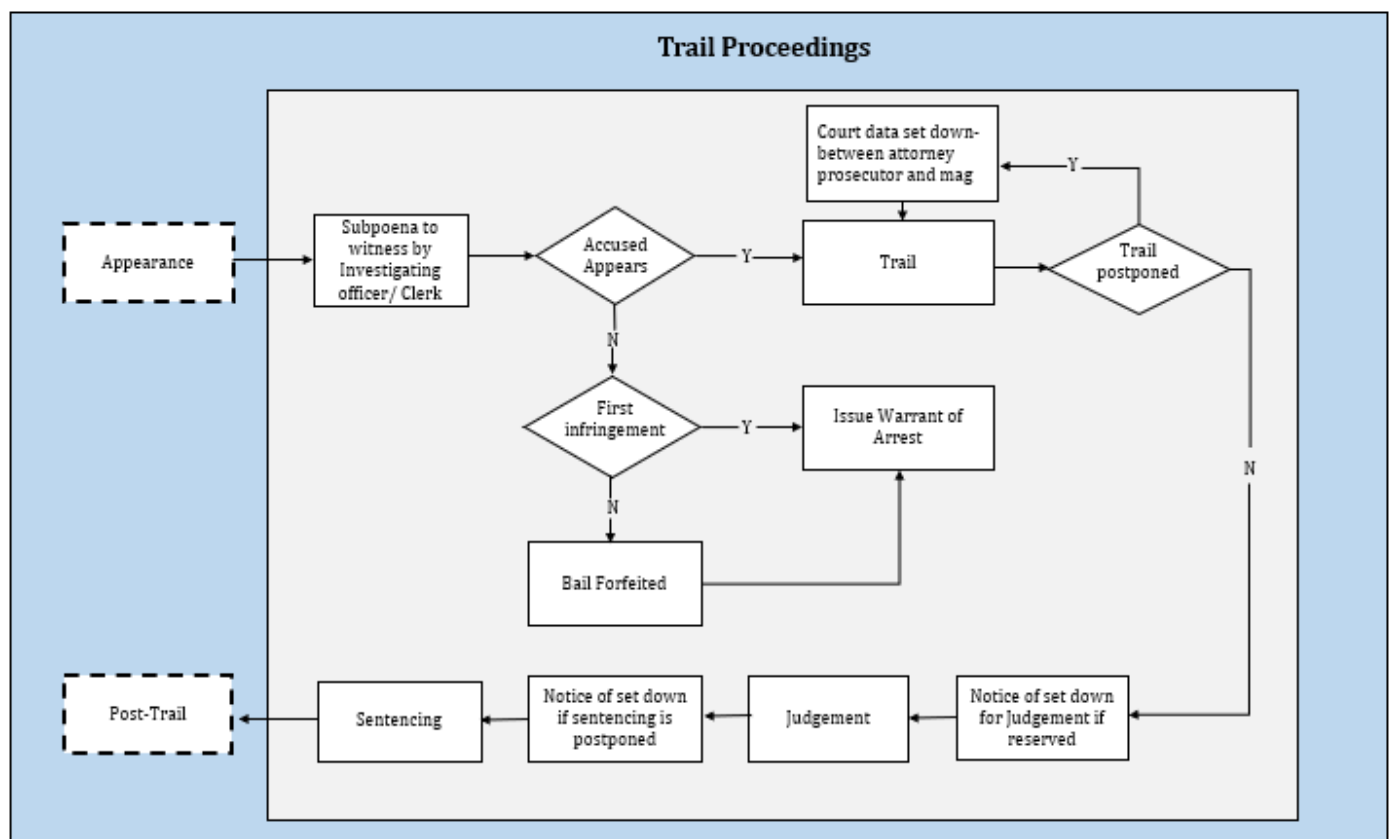
**Figure 5: Criminal 1st Court Appearance**

**4. Trial Proceedings** – This process comprises the actual trial itself and all relevant actions supporting it including the judgement and sentencing court proceedings

**Process activities-**



**Figure 6: Trial / Hearing Proceedings**

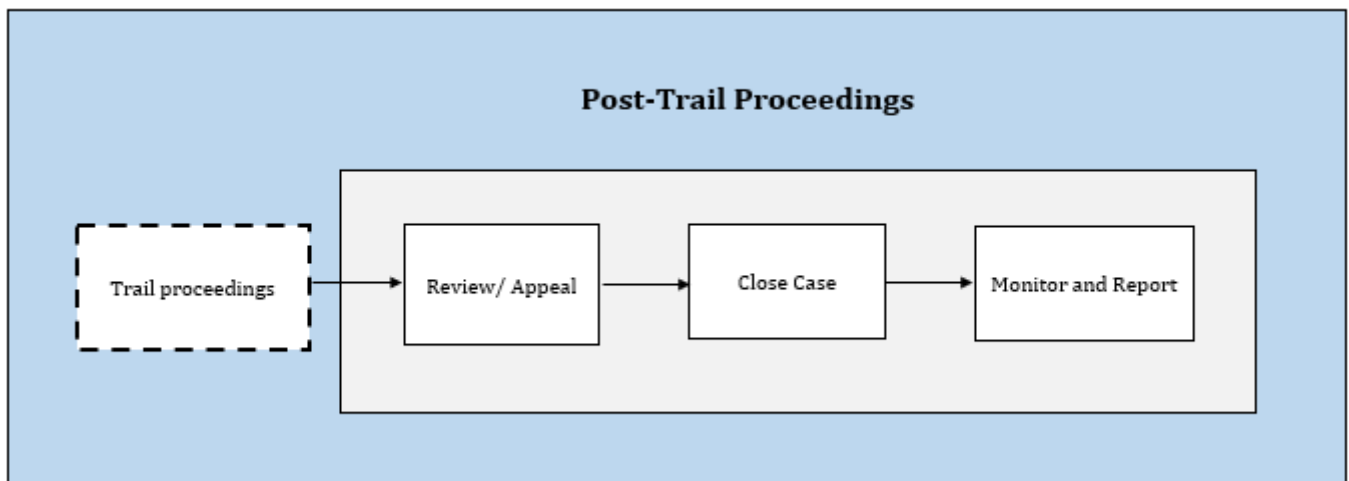


**Figure 7: Criminal Trial Proceedings**

**5. Post-Trial / Hearing Proceedings** – This process comprises the appeal, review, case

monitoring and reporting where relevant.

**Process activities-**



**Figure 8: Post-Trial / Hearing Proceedings**

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Revision #3

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